

21 FEB 1974

MEMORANDUM FOR: DDO Records Management Officer

SUBJECT : Amendment to DDO Records Control  
Schedule 15-72, and All Other  
DDO Sub-Component Records  
Schedules

REFERENCE : [REDACTED] dated 7 February 1972,  
Request for Authority to Dispose  
of Records

Your request to amend the DDO Records Control Schedule No. 15-72 and all other schedules of DDO sub-elements to authorize disposal of paper copy after conversion to micro-film is approved assuming the prescribed requirements in the reference and FPMR (CFR Title 41, Subtitle 101-11.5) referred to therein are met. A signed copy of this approval will be incorporated in the record copy of the DDO Records Control Schedule on file in the Records Administration Branch and a copy will be forwarded to the Agency Records Center.

SIGNED

[REDACTED]  
CIA Records Management Officer

STATINTL

Attachment:  
Copy of Reference

ISAS:GFD:PW:mj (20 Feb 74)

Distribution:

- Orig - Addressee, w/att
- ✓ 1 - RAB (RC Schedule, <sup>for DDO</sup> w/att
- 1 - Record Center, w/o att
- 1 - ISAS, w/o att
- 1 - RAB/Chrono w/o att